MICT PASS GUIDELINES

REGISTRATION PROCESS

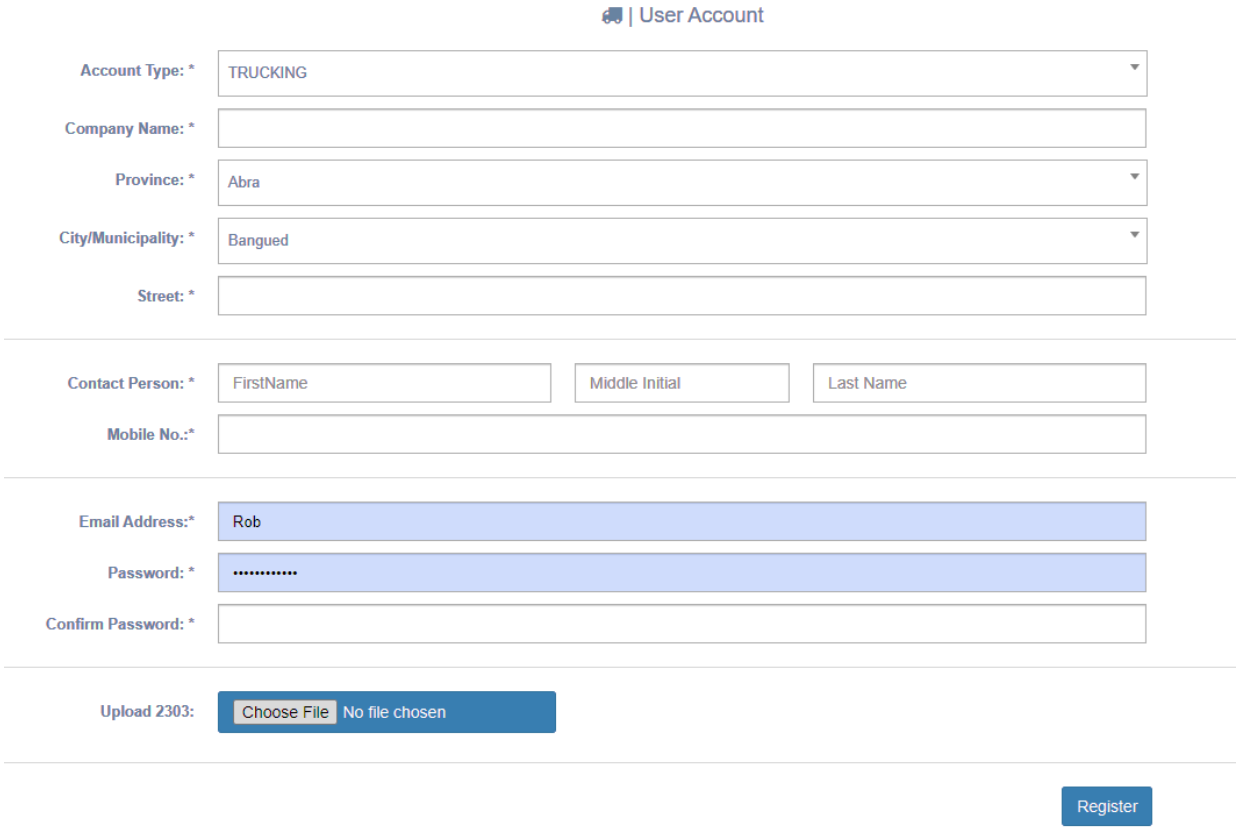
STEP 1	Trucker Registration Truckers must have an account in MICT Pass to continue
STEP 2	Wait for the confirmation email
STEP 3	Login to your account URL: https://mictpass.truckit.online/
STEP 4	Register your Driver or Truck
STEP 5	Schedule your Driver for Orientation
STEP 6	Wait for the SMS notification / confirmation
STEP 7	Proceed to PRLI Manila for biometrics

TRUCKER ACCOUNT REGISTRATION

TRUCKER ACCOUNT REGISTRATION

I. Go to https://mictpass.truckit.online/RegisterTrucker

II. Fill up the required fields.



IMPORTANT: Please make sure to upload correct BIR 2303

TRUCKER ACCOUNT REGISTRATION

III. After registration, you will receive an email with verification link *(see image below)*

PRLI Online Container Yard System (REGISTRATION) Inbox ×

Pacific Roadlink Logistics Inc. <no-reply@logisticsphilippines.com>
to me

Please click the link below to complete your registration
http://cy.truckit.online/CompleteRegistration?i=SVVTUjIxMDAwMDAwMDI5

III. Click the link and you will be redirected to a confirmation page *(see image below)*

International Container Terminal Services, Inc.

Email verified, please wait for your account to be validated.
You will receive an Email notification when your account is validated.

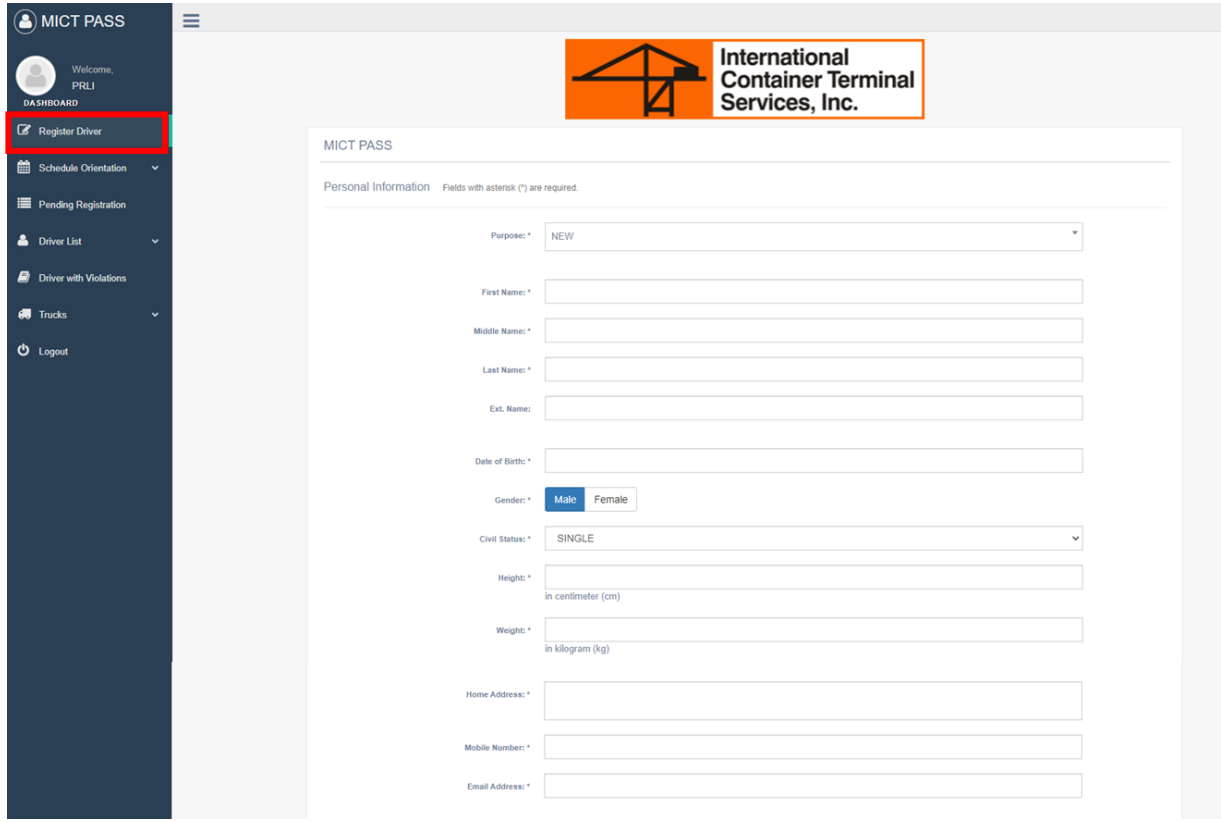
IV. You will receive another email once your account is validated and ready to use

DRIVER REGISTRATION/UPDATE

DRIVER REGISTRATION

I. Login your account, go to https://mictpass.truckit.online/

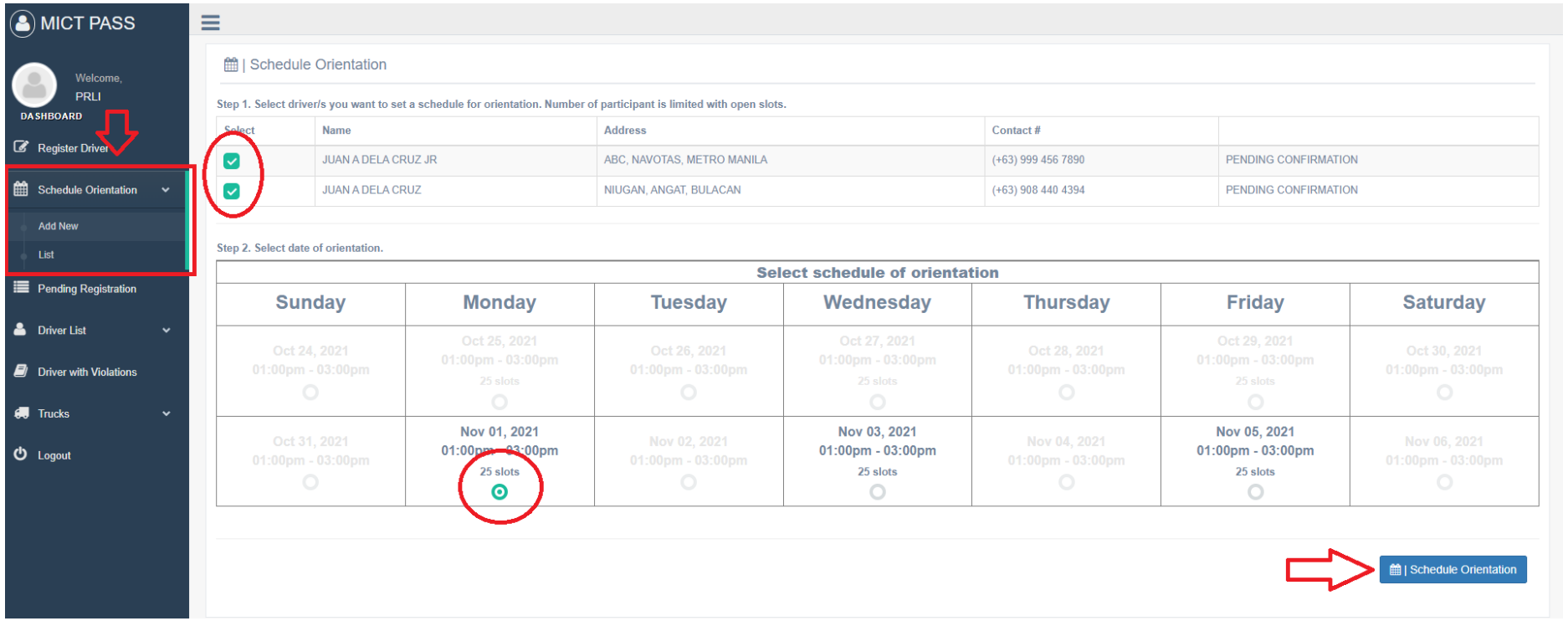
II. Click **Register Driver** Tab and fill up the required fields.



IMPORTANT: Please make sure to provide active mobile or phone number and email address. Notifications and announcements will be sent through the registered number/email address.

DRIVER REGISTRATION

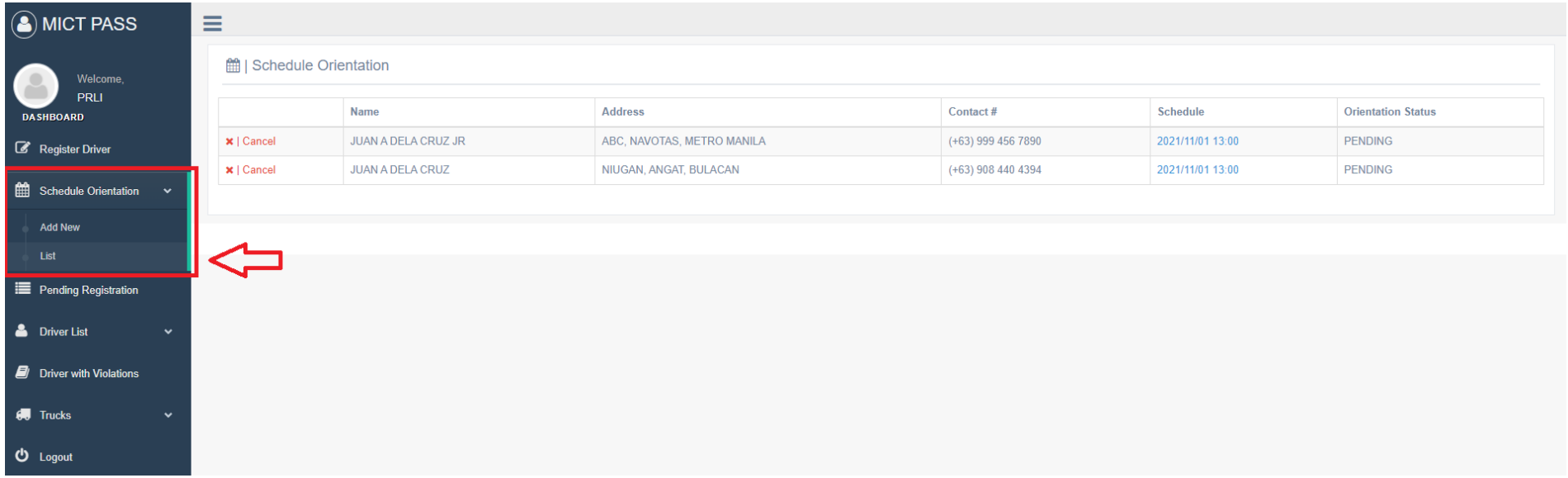
III. After registration, set a schedule of orientation for your drivers *(see image below)*



Step 1. Select driver/s you want to set a schedule for orientation. Number of participant is limited with open slots.
Step 2. Select date of orientation. Then click Schedule Orientation.

DRIVER REGISTRATION

III. To check the list of for orientation *(see image below)*



Note: You can also cancel the schedule if needed. Penalty may apply for multiple cancellation of schedule.

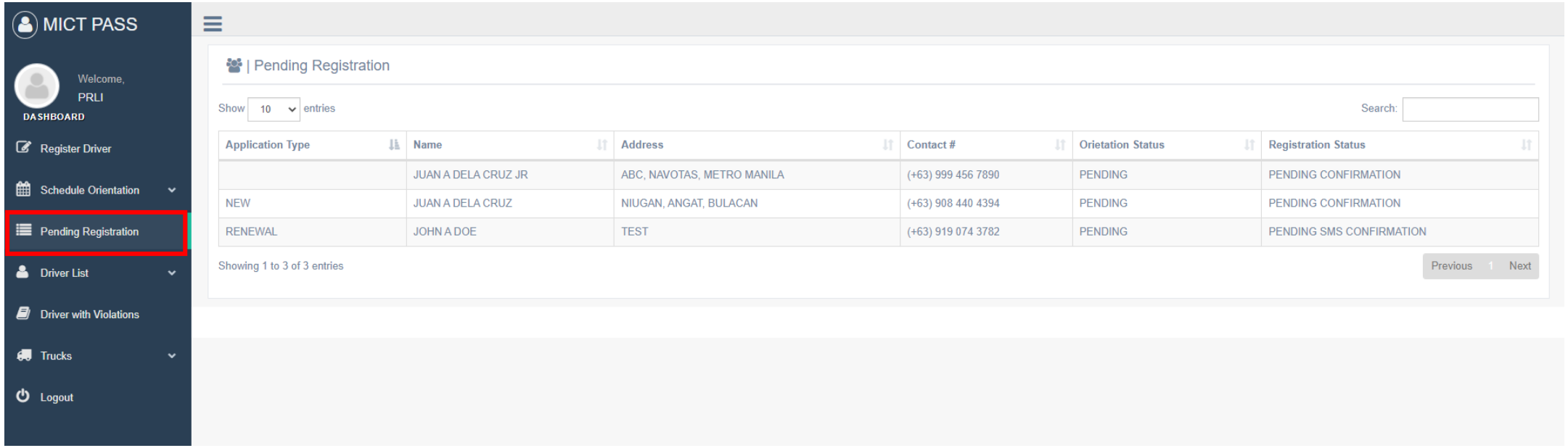
IV. Once orientation is complete, the driver will receive an SMS notification of completion.

V. NEW DRIVER should proceed to the nearest PRLI MANILA C4 Road, Brgy. Tugatog, Malabon, Manila 1470 https://goo.gl/maps/r9cTWv3a7R52 for biometrics.

PENDING DRIVER REGISTRATION/UPDATE

PENDING REGISTRATION

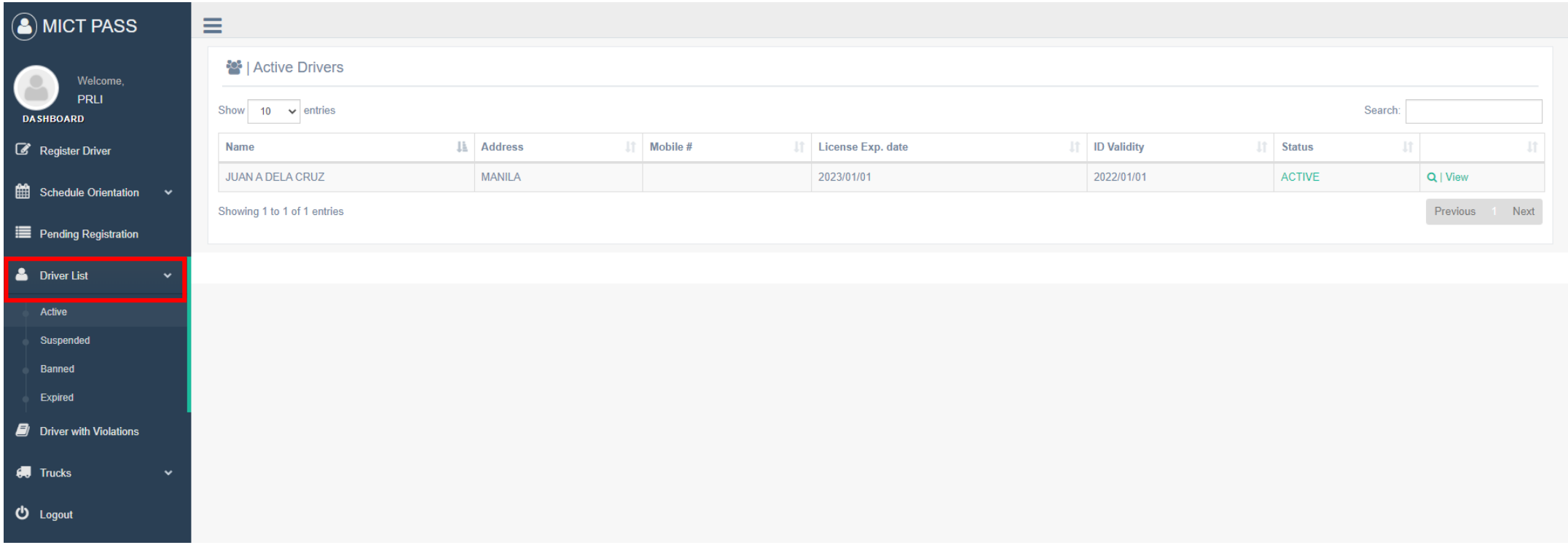
To view pending registration list. Click **Pending Registration** tab on the left side panel.



REGISTERED DRIVER

REGISTERED DRIVER LIST

To check registered Driver. Click **Driver List** tab on the left side panel.

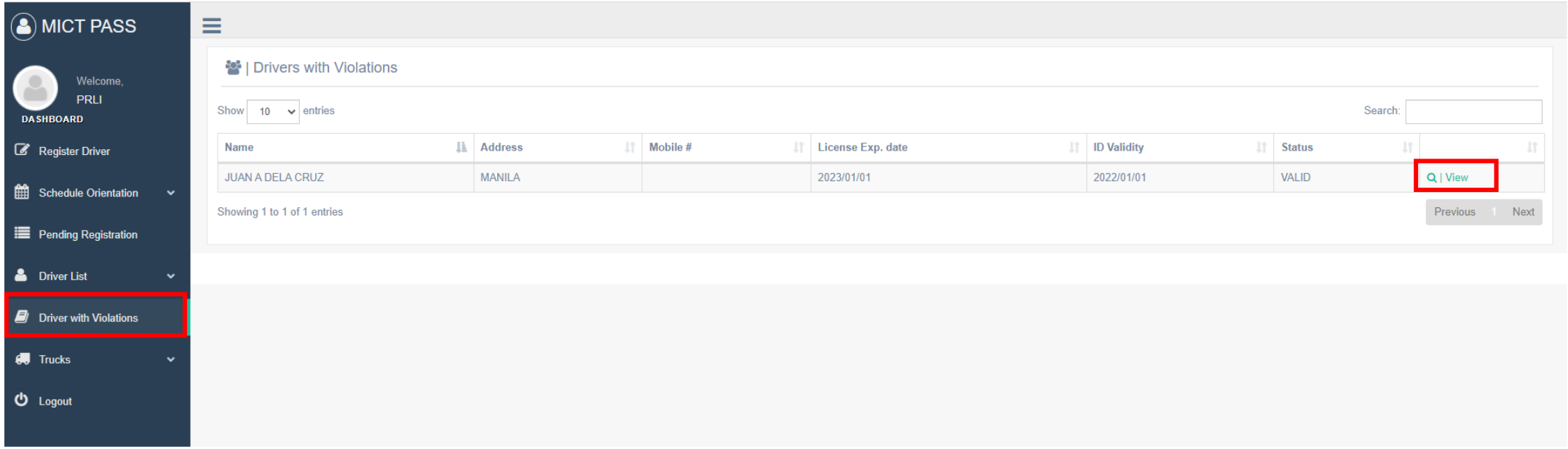


Note: Status are categorized in 4: Active, Suspended, Banned, Expired

DRIVER VIOLATION LIST

DRIVER VIOLATION LIST

To check driver's violation. Click **Driver with Violation** tab and click the **View** icon on the right most column of the table.

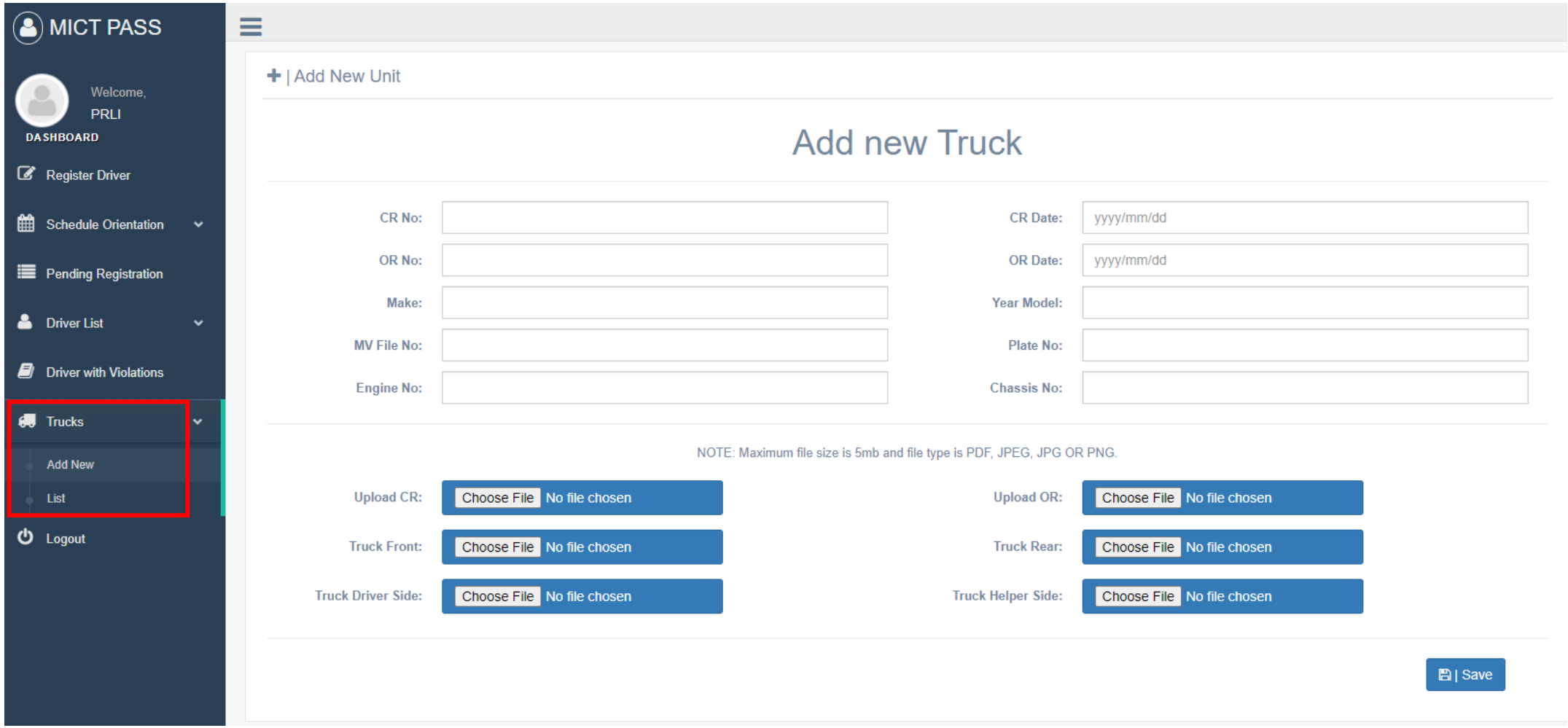


TRUCK REGISTRATION

TRUCK REGISTRATION

To register your truck. Click **Trucks** tab then click **Add New**

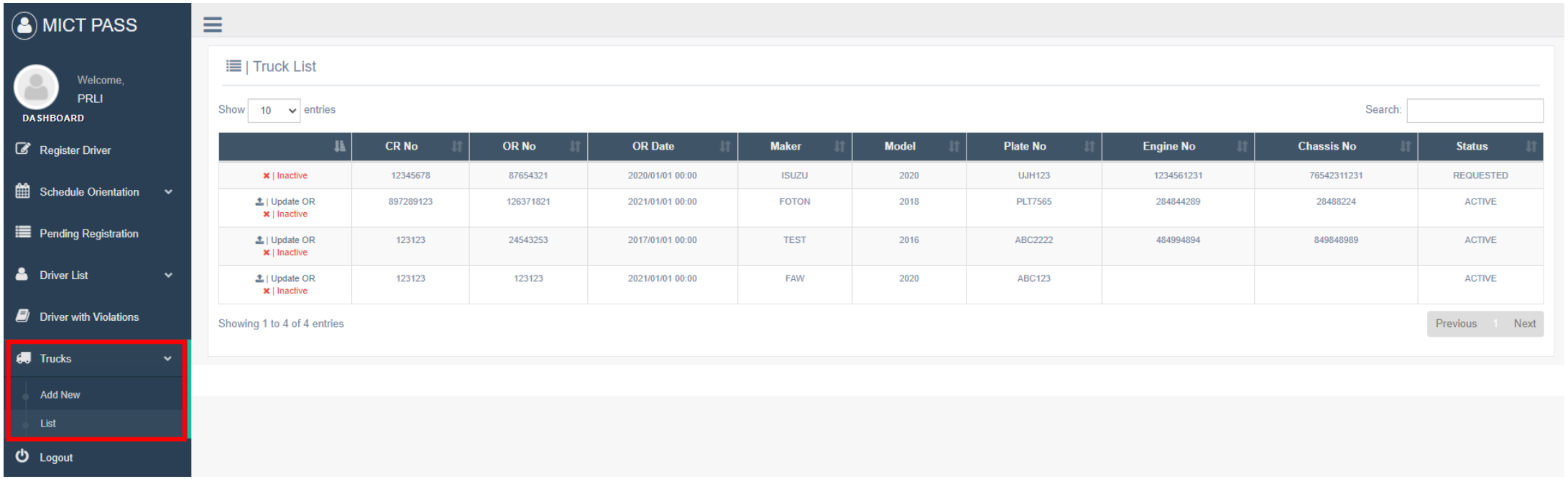
Fill up the form and upload all required documents and images then click **Save**



TRUCK REGISTRATION

To check registered truck. Click **Trucks** tab then click **List**

You can also remove or update registration



IMPORTANT: Update your truck's OR to avoid inactivation